



ERASMUS Letter of confirmation for STAFF  
TRAINING Academic Year 20\_\_\_/20\_\_\_

**To whom it may concern**

Name of institution: \_\_\_\_\_

Name of participant: \_\_\_\_\_

Subject Code: \_\_\_\_\_

Duration of stay (days/weeks): \_\_\_\_\_

I herewith confirm that Ms./Mr. \_\_\_\_\_ (title and name)

Has taken part in the STAFF TRAINING Programme between Heidelberg University and

\_\_\_\_\_ (name of receiving institution)

Duration of stay (days): \_\_\_\_\_ from: \_\_\_\_\_ till: \_\_\_\_\_

Date, place: \_\_\_\_\_

(Signature and stamp of the authorized person of the partner institution)